

March 21, 2008

ORGANIZATION ADDRESS

Dear EXECUTIVE TITLE,

We are sorry to inform you that your organization was not selected to receive a grant from Portland Community College's Students4Giving: Inspiring Philanthropy Project. Please know that this was not an easy decision for us to make, as the proposals were quite competitive. We received twenty proposals and were only able to fund four. We recognize the importance of what you do and wish we had more funds to distribute.

All the organizations we considered showed a high level of commitment to their communities through worthy projects, and we are grateful to have learned about the mission and efforts of your organization. We understand that our proposal process was rigorous and we thank you for the time you spent working on your proposal. We commend you on your good work and hope that you will be able to find additional funding sources in the future.

Sincerely,

Students4Giving Project students

Cynthia Killingsworth
Accounting Instructor

Kim Smith
Sociology Instructor